

Ash Green Primary Agenda Planner for Half Termly FGB

Each Agenda has the standard procedural items and is timed – 2hrs-2.15hrs.

Standing Items on all agendas

- Review school improvement plan progress
- Link reports and updates based on agreed monitoring schedule
- Safeguarding
- Financial update eg budget, staffing etc
- Governance matters – eg training undertaken, matters from the MAT, membership
- Academy update/progress
- Policies
- Premises
- Health and Safety
- Minutes from any working parties eg finance
- presentations from subject leaders as appropriate

Working Party on Budget to be chaired by existing Chair of Finance and agenda items agreed with RF/JL/RK/CC/AB – FS to clerk – to meet as appropriate – quorum to be agreed. To be established for as long as necessary.

Other Working Parties (or sub committees) as required

Termly items

- Pupil Premium and Sports Premium
- Pupil Voice from Learning Council
- Website including e-safety

Chair - RK	Chair VS	Chair RK
Autumn 1 27th September 2017	Autumn 2 7th November 2017	Spring 1 17th January 2018
Procedural Election of Chair and Vice Chair review of IoG in line with MAT	Procedural	Procedural
Review school improvement plan progress via Headteachers Report	Review school improvement plan progress via data and outcomes	Review school improvement plan progress via Headteachers Report
Link reports and updates	Link reports and updates	Link reports and updates
Pupil Voice	Safeguarding – link report eg SCR	Pupil Voice
Safeguarding – actions from audit	Pupil Premium/Sports Premium	Safeguarding – review policy
Finance working Party minutes (if met) – CC to lead this part of agenda Other finance matters – CC with AB support Premises Staffing	Finance working Party minutes (if met) – CC to lead this part of agenda Other finance matters – CC with AB support Premises Staffing	Finance working Party minutes (if met) – CC to lead this apart of agenda Other finance matters – CC with AB support Premises Staffing
Academy update/progress	Academy update/progress	Academy update/progress/matters from the MAT
Policies	Policies	Policies
Governance eg agree development and monitoring plan for 2017/18 training needs	Parent Feedback eg outcomes from surveys etc	Governance eg review of monitoring plan
Health and safety	Governance eg impact of training	Health and Safety
	Health and safety inc wellbeing	
Other matters	Other matters	Other matters
e- safety/website		e- safety/website
		presentations from subject leaders as appropriate

Chair - RK	Chair VS	Chair RK
Spring 2 13th March 2018	Summer 1 14th June 2018	Summer 2 10th July 2018
Procedural Election of Chair and Vice Chair review of IoG in line with MAT	Procedural	Procedural
Review school improvement plan progress via Headteachers Report	Review school improvement plan progress via data and outcomes	Review school improvement plan and SEF
Link reports and updates	Link reports and updates	Link reports and updates
Pupil Voice	Safeguarding – link report eg SCR	Pupil Voice
Safeguarding – actions from audit	Pupil Premium/Sports Premium	Safeguarding – review policy
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		presentations from subject leaders as appropriate